

Daily Scrum Meeting Minutes:

Attendees: Jose Manuel Hermida-Larios, Valerie Hernandez, Diego Jones, Matthew Larrosa, Alex Narvaez-Echeverria

Start time: 10:00 PM

End time: 10:45 PM

Jose Manuel Hermida-Larios:

- How many hours did I work since the last meeting?
 - 4
- What was done since the last scrum meeting?
 - Further research on larger scale web projects and operations.
- What is planned to be done until the next scrum meeting?
 - Same thing
- What are the hurdles?
 - Working as a team

Valerie Hernandez:

- How many hours did I work since the last meeting?
 - 4 hours
- What was done since the last scrum meeting?
 - Researched implementation ideas for our user stories
- What is planned to be done until the next scrum meeting?
 - Familiarize myself with the programming languages that we will be using for the project
- What are the hurdles?
 - Communication issues due to varying schedules.

Diego Jones:

- How many hours did I work since the last meeting?
 - 4
- What was done since the last scrum meeting?
 - Drafted an email and obtained q&a schedule for the zoom meetings with the IT professional at my workplace
- What is planned to be done until the next scrum meeting?
 - Continued research and planning
- What are the hurdles?
 - Communication, no new hurdles.

Matthew Larrosa:

- How many hours did I work since the last meeting?
 - 4 hours
- What was done since the last scrum meeting?
 - Added additional sections to the PRD of the project. Primarily, a section focuses on the techstack portion.
- What is planned to be done until the next scrum meeting?
 - I'll keep expanding on the PRD.
- What are the hurdles?
 - I didn't experience and hurdles, all of my research on the tech stack was using resources from Google so this process was rather quick.

Alex Narvaez-Echeverria:

- How many hours did I work since the last meeting?
 - 4 hours
- What was done since the last scrum meeting?
 - Researched web design templates that we can use for the project.
- What is planned to be done until the next scrum meeting?
 - Create a shared document within the team to store any and all useful information for the creation of the website.
- What are the hurdles?
 - There are no hurdles currently.